

Sample General Statement About Coronavirus Precautions
Adapted from The City Mission in Cleveland, with our thanks

_____ remains fully dedicated to providing help and hope to all people and will remain open to our neighbors in crisis. However, with the threat of the COVID-19 virus, we are ensuring the safety of our clients, volunteers, and staff by taking a series of precautionary steps. All decisions are consistent with Centers for Disease Control (CDC) recommendations and have been carefully made to support the prevention of the COVID-19 virus from being spread in our community.

1. We are suspending all individual and group volunteer activity until further notice.
2. In an effort to reduce crowding, we are temporarily reducing the number of partner agencies who offer services on site, and we're continually evaluating the suspension or continuation of program elements and on-site activities as appropriate.
3. Furthermore, we have intensified our facilities' daily cleaning regimen to ensure that our cleaning supplies and practices are consistent with CDC guidelines. We have also implemented additional hand sanitizing stations through our program facilities and work areas.

Each precaution listed above is purely preventative. While these steps add an extra burden to all of us, we recognize that it is of the utmost importance to protect the internal and external community we serve. Besides providing for the safety of our clients, which is our top priority, these actions are part of caring for our community.

In that spirit, we encourage all of our neighbors to educate themselves on the best ways to ensure safety for yourself and those around you by visiting the CDC website and exercising sound judgment in all circumstances.

If you would like to provide extra support to our clients and staff during this difficult time, you are welcome to make a donation on our website. Should you have any further questions please contact our communications team at _____.